

# 2016 Year In Review

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## Community Action Council of Portage County

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Telephone: 330.297.1456

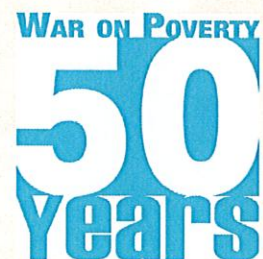
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**July 2017**

Board Chair: Michael A. DeLuke  
Executive Director: David B. Shea

Email: [info@cacportage.net](mailto:info@cacportage.net)  
Website: [www.cacportage.net](http://www.cacportage.net)

Portage County, Ohio



# COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY, INC

## Overview of Organization 2016

The Community Action Council of Portage County was founded on February 2, 1965 after the passage of the Economic Opportunity Act and several other significant pieces of legislation, including the Civil Rights Act. In late 2015, we marked our 50<sup>th</sup> year in operation. Over the course of the year, the Agency also completed all federal and state audits with **no** findings and has continued to be categorized as a “low-risk auditee” under the Single Agency Audit Act. Very few non-profit organizations in Ohio can claim that distinction. The organization is a 501-c-3 charity and community action agency is Portage County’s designated anti-poverty agency.

The organization is headed by an 18-member all-volunteer Board of Directors. Under federal law, at least one-third of all members are representatives of low-income individuals or organizations, one-third are local elected officials, and the balance are representatives of schools, unions, and businesses.

In 2016, the Community Action Council employed **78** persons, including 21 full-time employees and 57 part-time or seasonal employees. 79% of all staff are female, and 15% are African-American. Thirteen (13) staff are classified as management or supervisory. Of the total management-level staff, 70% are female, and 16% are African-American. Approximately 90% of all agency employees are low-income or formerly low-income.

The mission of the Community Action Council is **“To educate, empower, assist, and advocate for our community members to achieve their maximum potential and self-sufficiency.”**

### FUNDING:

The Agency operates using a wide variety of grants and contracts from federal, state, local and private sources. As illustrated in the agency’s 2016 Community Service Block Grant Annual Report as submitted to the Ohio Development Services Agency, Office of Community Assistance, the total funding of the Community Action Council of Portage County as of December 2016 approximated \$8,198,081, including grants, contracts, donations, in-kind contributions, and resources from all sources as follows:

RESOURCES BY SOURCE	TOTAL AMOUNT	%
Total Federal Grants and Resources	\$ 6,471,223	78.9%
State of Ohio Grants and Resources	\$ 606,066	7.4%
Local Grants	\$ 10,500	0.1%
Private Grants and Resources	\$ 576,034	7.0%
Cash Donations	\$ 22,472	0.3%
Volunteers In Kind	\$ 25,995	0.3%
Other In-Kind	\$ 485,792	<u>5.9%</u>
<b>TOTAL 2016 RESOURCES</b>	<b>\$ 8,198,081</b>	<b>100.0%</b>
Total Cash/and Cash Equivalents	\$ 7,686,295	
Total In-Kind Donations	\$ 511,786	

# PROGRAMS:

As of December 31, 2016, the Community Action Council of Portage County operated twenty-four (24) programs designed to provide a wide variety of services to low-income Portage County residents. These programs were generally in four (4) major areas of concentration, including **ENERGY CONSERVATION AND HOUSING, YOUTH AND AFTER SCHOOL SERVICES, TECHNOLOGY TRAINING AND TESTING, and EMERGENCY AND UTILITY ASSISTANCE.**

A general listing of CAC programs for 2016-17 is as follows:

1. Home Energy Assistance Program (Regular)
2. Home Energy Assistance Program (Winter Crisis Program)
3. Home Energy Assistance Program (Summer Crisis Program)
4. Percentage of Income Payment Plan (PIPP)
5. Prevention, Retention, Contingency Utility Assistance (PRC)
6. Emergency Food/Shelter Program (EFSP) Utility Assistance
7. Home Weatherization Assistance Program (HWAP)/Portage/Trumbull
8. HOPE Mobile Home Repair Program/Portage/Trumbull
9. Prevention, Retention, Contingency Home Repair (PRC)
10. First Energy/Ohio Edison Weatherization/OPAE (Community Connections)
11. Dominion East Ohio/CHN Weatherization (Housewarming)
12. Kent CDBG Furnace Replacement Program
13. Eastern and Northeast Natural Gas Weatherization (Trumbull County Only)
14. Global Testing Program
15. Electric Partnership Program (USF/EPP)/Portage/Trumbull
16. CAC Youth and Family Center After-School Services
17. 21<sup>st</sup> Century Community Learning Center/Ravenna School District
18. 21<sup>st</sup> Century Community Learning Center/Windham School District
19. Community Technology Learning Center (CTLIC)
20. Kent Training Apprenticeship, Development and Employment Project
21. Portage County College Access Network (PCCAN/Fiscal Agent)
22. OPAE/First Energy Fuel Funds Program
23. Summer Food Service Program for Children
24. EPIC/Ravenna School District Youth Mentoring Program

\*\*Note: All programs are for Portage County residents only unless specified otherwise

# SIGNIFICANT ACCOMPLISHMENTS, 2016

A general summary of some of the major accomplishments of 2016—both programmatically and administratively—of CAC of Portage County is as follows:

- Provided services to over **11,494** families totaling **22,280** persons during 2016;
- Fully implemented expansion of weatherization services under the Home Weatherization Assistance Program into **Trumbull County** along with additional services through Dominion and First Energy utility weatherization contracts;
- **Received highest score in State of Ohio in weatherization bidding; awarded Portage and Trumbull County;**
- Continued activities under two (2) TANF-funded emergency programs under **Prevention, Retention, and Contingency Services (PRC)** through the Portage County Department of Jobs and Family Services for UTILITY ASSISTANCE and HOME REPAIR totaling **\$125,000**;
- Provided nearly **\$4.2 million in utility assistance** services for **9,194** county residents, including nearly **\$550,000** in direct emergency assistance.
- Provided nearly **\$2.1 million in direct energy conservation/energy efficiency services** to **676** Portage and Trumbull County families;
- Leveraged over **\$366,000** from Dominion East Ohio Gas for free furnace replacements for Portage and Trumbull County residents;
- Provided **25,553** free meals for **1,185** Portage County children thru the Summer Food Program in Ravenna, Kent, and Windham.
- Fully implemented the **Global Testing Program** and provided **2,710** on-line tests in a wide variety of continuing education areas through seven (7) national testing entities.
- Implemented the only Pearson-Vue mobile testing site in Ohio and administered **468 GED tests** for Portage County residents in partnership with Maplewood Career Center and the ABLE Program;
- Maintained operations of the **Community Technology Learning Center**, a registered proprietary school in Ohio providing fifteen (15) technology training programs and certifications;
- Maintained partnership with **Microsoft Corporation**;
- Successful application for the continuation of the **USF Electric Partnership Program (USF-EPP)** in 2016; one of twelve (12) organizations statewide operating the program providing electrical efficiency and appliance replacements for Portage and Trumbull County eligible families.
- Successful application for the continuation of the agency's successful **HOPE Mobile Home Emergency Repair Program** for 2017-2019 thru the Ohio Housing Trust Fund with expansion into Trumbull County;;
- Successful completion/submission of the 2015-2016 Agency-wide financial audit as required under OMB Circular A-133; maintained status as a **LOW-RISK GRANTEE**.
- Re-instituted partnership activities in the **Portage County College Access Network (PCCAN)** in conjunction with Kent State University, Ravenna City Schools, NAACP and other groups. Awarded 6 post secondary scholarships to needy Portage County students;
- Continued expansion and involvement with **AmeriCorps/VISTA** and utilized three (3) volunteers for summer activities in the After School and Summer Food Program;
- Continued operations of the **21<sup>st</sup> Century Community Learning Center** after school program in partnership with the Ravenna School District as well as the **CAC Youth & Family After School Program**; provided services to **172** youth ages 5-17 in Brown Middle School and Ravenna High School and **55** youth at the CAC Youth & Family Center;
- Successfully applied for and received a 2<sup>nd</sup> **21<sup>st</sup> Century Community Learning Center Program** for the Windham Exempted Village School District; provided services to 61 Windham middle and high schoolers;
- Awarded **\$40,000** by the Portage County Commissioners to update HVAC and electrical systems at the CAC Youth and Family Center solving a long-time problem at the facility; completed complete HVAC and electrical upgrade in May 2017;

**SUMMARY OF CUSTOMER ASSISTANCE & OUTCOMES, CY 2016**  
Community Action Council of Portage County

<b>TOTAL NUMBER OF FAMILIES ASSISTED</b>	<b>11,494</b>
<b>TOTAL NUMBER OF INDIVIDUALS ASSISTED</b>	<b>22,280</b>
<b>Key Services By Program or Service</b>	
Total Families Provided with Utility Assistance	9,194
Families Provided with Emergency Assistance	1,950
Families Assisted with PIPP and Regular HEAP	6,707
Average Emergency Assistance Cash Payment/Winter Crisis	\$263.27
Average Benefit Paid Per Family/Year for PIPP Plus	\$777.60
Average Benefit Paid Per Family/Year under Regular HEAP	\$226.45
Total Emergency Assistance Provided	\$535,723
Total Utility Assistance Provided (Emergency, PIPP, and RHEAP)	\$4,217,752
Families Receiving Air Conditioners/Fans/Summer Crisis Program	464
Customers Completing Technology Training	12
Customers Completing Certification Tests/Administered	2,710
Customers Taking GED Test	468
Families Receiving Energy Conservation (HWAP/All)	676
Customers Receiving Electric Efficiency Audits/EPP	356
Number of High Efficiency CFL/LED Light Bulbs Installed	7,085
Families Receiving Home Repair	39
Families Receiving Handicapped Accessibility/Ramps	1
Families Receiving Roof Repairs/Replacements	2
Families receiving Whole House Ventilation/ASHRAE	94
Total Households Receiving High Efficiency Furnaces	83
Total Families Receiving Energy Star Refrigerators	274
Total Households Receiving New Hot Water Tanks	33
Total Households Receiving Electrical Upgrades	3
Average Annual \$ Savings/ Family/Year for Weatherization	\$475.77
Average % Saving/Family/Year for Weatherization Services	29.0%
Students Enrolled in 21 <sup>st</sup> Century Learning/After School	203
Children Enrolled in CAC Youth Summer Camp	55
Other Assistance/Information/Referral	4,956
Total Meals Served/Summer Food Program	25,553
Total Children Served Under Summer Food Services	1,185

<b>TOTAL NUMBER OF FAMILIES ASSISTED</b>	<b>11,494</b>
<b>TOTAL NUMBER OF INDIVIDUALS ASSISTED</b>	<b>22,280</b>

### **KEY DEMOGRAPHICS, CY 2016**

- 79.2% of all individuals were **Caucasian**
- 15.6% of all individuals were **African American**
- 4.6% of all individuals were **multi-racial** or other
- Less than 1% were Hispanic, Asian or Native American
- 17.3% were over the **age of 55**;
- 38.4% were **below the age of 17**
- 49.7% were receiving Social Security, SSI, or Pension income
- 33.0% were **single parent, female headed households**
- 54.0% of all families were **EMPLOYED**;
- 1.8% were receiving **Unemployment**
- 11.2% were **disabled**
- 71.5% **owned or were buying their home**
- 34% had annual incomes less than **50%** of the federal poverty level;
- 72.6% had incomes less than 100% of the poverty level
- 34.3% had incomes less than 50% of the poverty level
- 7.8% were **college graduates**
- 30.1% were over 25 and **lacking a HS diploma or GED**
- 15.2% were **lacking any health insurance**

### **GEOGRAPHIC DISTRIBUTION OF SERVICES (2016-17)**

- 31.0% of all families receiving services resided in **Ravenna**
- 14.2% of all families receiving services resided in **Kent**
- 9.6% of all families receiving services resided in **Windham/Garrettsville**
- 5.2% of all families receiving services resided in **Mantua/Hiram**
- 4.7% of all families receiving services resided in **Atwater/Randolph**
- 4.3% of all families receiving services resided in **Streetsboro**
- 2.3% of all families receiving services resided in **Mogadore**
- 1.3% of all families receiving services resided in **Aurora**
- 27.3% of all families receiving services resided elsewhere

## BOARD OF DIRECTORS, 2016

Allen, Lynn	Atwater Community
Cromes, Brad	Portage County Treasurer
Daily, Mary, Treasurer	Admired Residential Service
DeLuke, Mr. Mike, Chair	AFSCME
Dockery, Sean	S & T Bank
Dorsey, Dr. Marlene, Vice Chair	Kent Board of Education
Elias, Michael	Nelson Township
Ellis, Henderson	KSU Upward Bound
Gauntner, Laure	Maplewood Career Center/ABLE
Gray, Rev David	Windham Community
Grim, Nancy, Secretary	NE Ohio Legal Aid
Howe, Bonnie	Portage County Recorder
Isler, Gregg	Windham Exempted Village School District
Livengood, Suzanne	Portage Learning Centers/Head Start
Long, Melissa	City of Kent/City Council
Mason, Jack	NAACP
Schnell, Rev. William	Mayor of Aurora
Wright, Robert	Southend/City of Kent

## STAFF and INDEPENDENT CONTRACTORS

ADAMS, AMY L	GIBSON, HEATHER A	PARKER, THOMAS R
AMERO, LAURA E	GIBSON, MEGAN A	PENNELLS, ELIOT J
ARRINGTON, BENJAMIN	GILES, LEAH	PHILLIPS, SHEILA M
BAILEY, JANICE M	GRAVES, ROGER	PINKARD, ODESSA
BARTLETT, ANGELA M	GRIFFIN, CHRISTIAN T	REARDON, MICHAEL C
BATTAGLIA, KATHY A	HARTMAN, TASHA L	REYNOLDS, BETTY J
BENNETT, WENDY S	HAULER, RENEE A	SCARBRO, BURNES L
BESAW, ROBERT B	HAVEN, GLORIA	SCOTT, CURTIS D
BOUNDS, SAMANTHA M	HICKMAN, THOMAS H	SHEA, DAVID B
BRYANT, VALANDIA L	HIXON, KATHLEEN M	SHOWALTER, SHANNON
BULLER, DIANE L	HOLLIDAY, REGINA L	SMALL, SUSAN D
CHIPPS, MATTHEW P	HOOD, COURTNEY L	SMEARSOLL, KAREN E
CLEMENT, LISA	HOSE, NONA J	SMITH, STEPHANIE L
CORBY, BRIANNA J	JONES, BERTRAM L	SNODE, HUNTER N
CRISLIP, LISA R	KAISER, PAMELA K	SPANOS, STEVEN K
CRISP, GLADYS M	KARPINSKI, THOMAS S.	STRAUSSER, TINA L
DAVIS, CATHRYN M	KONZEN, JULIE A	THOMPSON, MICHAEL
DERNBACH, NICOLE	KORNBAU, KATHERINE L	VASBINDER, GINA M
DOMOZICK, CARLA A	KUNZE, KATHLEEN L	VILD, LORY C
DONAUGH, CHELSEY N	MARCIN, SCHYLER J	WASS, JANE F
DOWNTON, KIMBRY D	MARTIN, DENA L	WATSON, MAUREEN
DULANEY, MAKAYLA M	MARTIN, PAMELA J	WATTERS, MARYLYNN J
EAKINS, ROGER A	MAY, ERIN E	WILEMAN, LISA L
ELLSWORTH, KIMBERLY	McINTYRE, KATHERINE	WITHEE, BARBARA J
ESSER, TERESA L	NICHOLS, PAMELA L	WORKMAN, KIMBERLY A
ESTHER, NATALIE J	O'DONNELL, BRITTNEY R	ZWILLING, ALEXIS C
GERLACH, BROOKE ERIN	O'DONNELL, COURTNEY	

# MAJOR PROGRAM COLLABORATIONS AND PARTNERS

Ravenna Local School District	Windham Renaissance Family Center
Junior Achievement	Cleveland Housing Network
Kent State University Upward Bound	Ohio Association of Community Action Agencies
Portage County Department of Job and Family Services	NAACP
Passages, Inc./Fatherhood and Mentoring	Portage Area Regional Transit Authority (PARTA)
Maplewood Career Center ABLE Program	Portage Foundation
Portage County Literacy Coalition	Kent State University, Division of Human Resources
Ohio Partners for Affordable Energy	Kent State University, Office of Diversity
City of Ravenna Parks and Recreation	Kent State Univ, College Credit Plus/Dual Enrollment
Windham Exempted Village School District	Northeast Ohio College of Medicine, HPAC
Nelson Garrettsville Community Cupboard	Atwater Township
Kent State University College of Public Health	Kent State University, College of Education

## SPECIAL THANKS:

Alysia Tinker	Johanna Pionke
Lisa Sampson	Patty Robinson
Mariaa Pemberton	Henderson Ellis
Debi Gordon	Kay Wise
Natalie Esther	Denoah Wright
Jeff Lucywo	Parker Hannifan Corporation
Dennis Honkala	Ravenna Education Association
Mandy Berardinelli	Beatrice Mitchell
Tammy Eacona	Desiree Liddell
Adrienne Collins	Leslie Keegan
Chad Kerr	Ravenna Parks and Recreation
Shannon Ridenbaugh	Ohio Association of Food Banks
Susan Huth	Maureen Frederick
Odessa Pinkard	Passages In
Ben Ribelin	William Vincent
Jonathan Lane	Vicki Kline
JaCari Parks	Lauterbach and Eilber
Gina Kelling	Sabrina Christian Bennett
Lori Vild	Junior Achievement
Jennifer Chinn	Bruce Ribelin
Tari addison	Reed Memorial Library
Nancy Johannsen	Kent Methodist Church
Linda Markjohn	Kent Free Library
Julie Miller	Portage Metropolitan Housing
Dr. Gloria Dunnivan	Fran Hairston
Dr. Karen Larwin	PARTA
Rachel Harris	Gregg Isler
Linda Fergason	Laura Amero
Tina Hannahs	Applied Energy Products
Felicia Hammon	John Hagan



## **LOCATIONS:**

### **COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY**

#### **All Programs and Services**

1036 West Main

PO Box 917

Ravenna, OH 44266

330-297-1456

Monday thru Friday, 8:00 am to 4:30 pm

info@cacportage.net

### **COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY**

#### **Planning, Finance and Administrative Services**

110 Hillcrest Avenue

Ravenna, OH 44266

330-297-1456

Monday thru Friday, 8:00 am to 4:30 pm

info@cacportage.net

### **COMMUNITY TECHNOLOGY LEARNING CENTER OF PORTAGE COUNTY**

#### **Technology Training and Testing**

243 South Prospect Avenue

Ravenna, OH 44266

330-297-1456

Monday thru Friday, 9:00 am 8:00 am to 5:00 pm

### **CAC YOUTH AND FAMILY CENTER**

#### **Year- Round and Summer After School Services**

#### **21<sup>st</sup> Century Learning Center Offices, Ravenna and Windham**

519 North Walnut Street

Ravenna, OH 44266

330-297-1456

Summer: Monday thru Friday, 8:00 am to 4:00 pm

School Year: Monday thru Friday, 2:30 pm to 6:30 pm

## **HEAP SATELLITE OFFICES**

November through March (Days and Hours Vary)

- Kent Free Library, 312 West Main, Kent, OH,
- Windham Renaissance Family Center, 9005 Wilverne, Windham, OH
- Nelson-Garrettsville Community Cupboard, 10661 Highland Ave, Garrettsville, OH
- Portage Senior Center, 705 Oakwood, Ground Floor, Ravenna, OH
- Atwater Township Town Hall, 1219 State Route 183, Atwater, OH

## **SUMMER FOOD SERVICE PROGRAM FOR CHILDREN**

Mid June thru Mid August (Hours Vary By Site)

- Ravenna City Park, Oakwood Street, Ravenna, OH
- Windham Renaissance Family Center, 9005 Wilverne, Windham, OH
- CAC Youth and Family Center, 519 North Walnut, Ravenna, OH
- Kent Parks and Recreation, 1115 Franklin Avenue, Kent OH
- Ravenna/Reed Memorial Library, 167 E. Main Street, Ravenna, OH
- Renaissance Place/PMHA, 5660 S. Prospect Street, Ravenna, OH
- New Hope Baptist Church, 9809 E. Center Street, Windham, OH
- Terrill Suites, 858½ Cleveland Road, Ravenna, OH

## **21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTERS**

Late August through May

### **Ravenna School District**

Mr. Dennis Honkala, Superintendent

Brown Middle School  
228 S. Scranton Street  
Ravenna, OH 44266  
Mr. Jonathan Lane, Principal

Ravenna High School  
6589 North Chestnut  
Ravenna, OH 44266  
Mrs. Beth Coleman, Principal

### **Windham Exempted Village School District**

Mr. Gregg Isler, Superintendent

Windham Middle School  
9530 Bauer Avenue  
Windham, OH 44288  
Ms. Laura Amero, Principal

Windham High School  
9530 Bauer Avenue  
Windham, OH 44288  
Ms. Laura Amero, Principal